



## **WWF ADRIA PROJECT OFFICER**

<b>Position title:</b>	Project Officer
<b>Reports to:</b>	Fresh Water Program Manager
<b>Location:</b>	Slovenia
<b>Starting/Ending:</b>	January 2021 – December 2021
<b>Engagement:</b>	Full-time position, fixed-term contract

WWF is one of the world's leading non-governmental and non-profit organizations for nature conservation. WWF has been established in 1961, and has representative offices in over 100 countries across the globe and approximately 6200 employees. The organization is proud of its supporters of over five million people.

WWF Adria is representing WWF within the countries of Western Balkans with more than 60 employees. It operates through a WWF Adria office in Zagreb (Croatia), WWF Adria-Serbia office in Belgrade, and partner organizations and consultants within the rest of the region. To implement its conservation goals WWF Adria operates in the structure of different programmes (Marine, Freshwater, Protected Areas & Governance and Wildlife) which are contributing to protection of different ecosystems or to the improvement of governance of protected areas within the Protected Areas & Governance Programme.

Many dams in South East Europe rivers are old, abandoned and out of use. Hundreds of dams are blocking rivers in Slovenia and Croatia, and preventing migratory fish to use their swim ways. WWF Adria aims to open up as many rivers in Slovenia and Croatia as possible.

WWF Adria need to build a larger team and capacities of staff in countries with the greatest possibilities for Dam Removal implementation e.g. Slovenia, so that we can successfully start to work there.

### **Major Functions and Duties:**

- 1) Supports development of detailed work plan for dam removal in Slovenia in cooperation with Dam removal lead (identification of potential dams for removal, identification of possible partners, advocacy and lobbying plan, power mapping)
- 2) Implement FW program's communications strategy and integrates communications within the unit and network related to program's work (bulletins, workspace, newsletters)
- 3) Supports and implements WWF Adria overall communications and fundraising strategy
- 4) Implements dam removal work plan in Slovenia
- 5) Maintains and develops partnerships and stakeholder engagement according to project work plan
- 6) Support identification of funding mechanisms for dam removal in Slovenia
- 7) Supports monitoring and reporting at project level
- 8) Supports fundraising for WWF Adria program unit
- 9) Support outreach and education around Dam removal initiatives in Slovenia

10) Obtain knowledge regarding dam removal and support partners' capacity building

**Skills:**

- Minimum: A University degree in the broad area of environmental science, natural resources science, environmental law or related fields and min 2 years of relevant experiences in required field of work
- Basic knowledge of M&E systems at project level and project administration (budgeting, administration procedures)
- Good oral and written Slovenian and good English communication skills are required.
- Good oral and written Serbian/Croatian/Bosnian/Montenegrin, Macedonian and Albanian communication skills are advantage
- Basic knowledge of the geography, societies, economies, politics and pertinent issues of conservation and development within the project's scope.

**Competencies:**

- Good team work skills
- Good inter-personal and organizational skills, including self-motivation and an ability to initiate actions and to follow through to satisfactory completion.
- A good level of computer literacy, especially word-processing, budget and spreadsheet preparation, database record systems, electronic mail.
- An ability to work under pressure and meet deadlines
- Understanding and applying WWF social and environmental safeguards

Availability to travel (always respecting national and international Covid-19 travel limitations)

**Information and procedure**

Are you interested in this position and do you recognize yourself in the above profile? Then we invite you to express your interest **before December 8<sup>th</sup> 2020** by sending an e-mail with the Motivation letter, CV in English, and list two references to **jmarkovic@wwfadria.org**

Only candidates selected for interviews will be contacted, and for selected candidates interview will be held virtually

