

## Terms of Reference for the External Evaluation of the Itombwe and Virunga conservation Programmes

Project No	Title	Period	Value	Donor office
200018/CD201200	Virunga Environmental Program	FY16	50.000 €	WWF-NL
200018/ CD 201200	Virunga Environmental Program	FY 17- FY 18	200.000 €	WWF-NL
20015/CD20100	Itombwe Natural Reserve	FY 16	250.000 €	WWF- NL
CD208400/CARPO 0442	Itombwe Natural Reserve Program	FY 17- FY 18	400.000 €	WWF-NL
<b>TOTAL</b>			<b>900 000 €</b>	

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**Donor:** WWF-Netherlands (NL)  
**ToRs by:** WWF-Netherlands (NL) and WWF DRC

**Date:** 21.09.2017

### 1. Executive Summary Project

See attached project proposals.

### 2. Background of WWF involvement

WWF-Netherlands has supported the Virunga project since FY04 and the Itombwe project since FY10. For FY 16-FY 18, WWF NL invested 900 000 Euros for supporting the two projects in Virunga and in Itombwe

### 3. WWF's Objectives and Strategies

See attached projects proposals.

### 4. Context of the Evaluation

The three years phase of the WWF NL funded project in the two localities of Virunga and Itombwe will be completed in June 18 after implementation on the ground.

Both projects have a focus on great apes and were funded through the WWF-NL African great Apes program. For WWF NL, any contract above 500 000 Euros has to be evaluated. The evaluation has to be done externally based on the objectives, activities and achievement

The current external evaluation will be carried out by individual/ cabinet (local, regional or international) free of the control of those responsible for the design and implementation of the development intervention.

## **5. Aims of the Evaluation**

The aim of the evaluation is to determine the relevance and fulfilment of objectives development efficiency, effectiveness and sustainability. In general this external evaluation should have two main components:

1. A stock-taking and evaluation of what has been achieved in the program thus far (analysing data over time); and
2. The drafting of recommendations for the likely continuation of the program according the achievement of the program objectives, and the necessity for continuing or not.

## **6. Evaluation of activities conducted during FY 16-FY 18**

The external evaluation should adhere to the following criteria:

### ***a) Relevance:***

- Analysing if the objectives of the intervention are consistent with the global priority and partners' and donor's policies
- Appropriateness of the project given the challenges and changed circumstances. Specific attention will be given to the challenges confronting the governmental administrations legally responsible for the sustainable management of natural resources in the program area.
- Appropriateness of the project with respect to the halting of unsustainable harvesting of natural resources in the program area.
- Appropriateness of the project with respect to other initiatives and stakeholders pursuing similar goals.

### ***b) Efficiency:***

- Measuring how the inputs (funds, expertise, time ) are converted into results;
- Appropriateness of the resources (both material and human) used for the programme ;
- An analysis of the results achieved in relation to the duration of the project.
- An analysis of the efforts made by WWF DRC with supports of WWF NOs for developing a joint programmatic approach with overall program proposal.

### ***c) Effectiveness:***

- Analysing the extent to which the conservation interventions' objectives were achieved
- The project's contribution to the national and regional objectives (DRC conservation strategy, Green Heart of Africa);
- The degree to which the project's intended beneficiaries feel that the project has achieved its objectives (beneficiaries include: Government entities such as ..., ICCN, Local communities, Local NGOs (...), as well as private sector s).
- Evaluate/measure of the merit or worth of the activities.
- Quality of the monitoring of the project monitoring during implementation.

### ***d) Impact:***

- Analysis of the project's contribution to the achievement of national objectives;
- Analysis of the project's perceived impact (positive and negative) on the capacity of local administrations (ICCN, Ministry of Environment, ...) to engage in sustainable management of resources;
- Analysis of the project's impact on the involvement of local communities/populations in the sustainable management of natural resources;
- Analysis of primary and secondary long term effects produced by the implementation of activities ( directly or indirectly, intended or unintended);

***e) Sustainability:***

- Analysing the probability of the continuation of benefits from the intervention development (for short, medium or long term)
- Evaluate the extent to which an activity can be maintained at a steady level
- Analyse the methods used by the technical teams as key leveraging leading to long-term sustainable management of the ecosystems in the Program area
- Evaluate the evidence commitment of other stakeholders (ICCN, government administrations, local authorities, communities etc....) for the long-term management of the natural resources.

## **7. Qualification and Planning**

### **7.1. Qualifications of the consultant**

The consultant should be bilingual (English/French) for being able to interact directly with key partners to be interviewed. The consultant has to have extensive experience in Africa and have skills related to what are required in this ToR. The familiarity with all of the issues surrounding wildlife conservation and management of Protected Areas in Africa in general and in DRC particularly, is also an advantage.

### **7.2. Proposed Evaluation timeline**

The evaluation is expected to start in at least end of October 17 (early November 17). The duration of evaluation is estimated for 17 days:

- The first 12 days itinerary for the evaluator to visit key project sites as well as to conduct in-depth discussions with the project managers, field staff, partners and stakeholders;
- The 05 days for preparation and finalization of the reports

The period for running the external evaluation will be: between 23 October 2017 to 20 November 2017.

### **7.3. Preparation and organisation of the evaluation**

The following should be required pre-reading material for the selected evaluator:

- Project proposals FY16-FY18;
- Technical and Financial reports for FY16 to FY18;
- Various reports available and related on the two sites (Virunga and Itombwe)

The evaluator will conduct a preparatory briefing meeting with relevant WWF staff from participating NOs (WWF NL) charged with overseeing the East DRC projects prior to his/her site visit in DRC.

At the end of the site-visit, feedback meetings in Goma and Bukavu will bring together personnel responsible for implementation and monitoring of the project. A debriefing call with WWF staff from participating Nos (WWF NL) will be scheduled following the site visit. A first draft of the evaluation report should be submitted no longer than two weeks following the site visit.

## **8. Expected Outcomes**

The principal expected outcome of the external evaluation is a report that will rate the achievement of the project's objectives in accordance with the criteria and methodology outlined above as well as recommendations and a prioritisation setting for eventually ending the project or writing new project and program proposals. The report will be presented in English and French. It will include an

executive summary of maximum 4 pages in length as well as a matrix including a synthesis of key observations and recommendations.

## **9. Financial Terms**

The costs of an international flight will be covered by the project (if the selected cabinet/evaluator is from abroad). All domestic travel within DRC will also be arranged and paid for by the project. An honorarium and per diem during travel will also be offered, to be specified in the final tender.

## **10. Expression of Interest**

All candidates and/or cabinet interested in conducting this evaluation on a consultant basis should submit a detailed technical proposal including:

- A curriculum vitae detailing his/her (the cabinet) experience in project evaluation and NGO conservation planning and implementation in Africa ;
- The proposed evaluation methods (description of approach, suggestions for interview questions, timeline, etc.) and comments on the Terms of Reference.;
- A proposed date for the site visit ( in Virunga and in Bukavu ,DRC) ;
- The length of time the proposal will be valid.
- A detailed budget proposal that which takes into account the financial conditions specified in these ToR and specifies the honorarium and per diem fees as well as any other costs.

Please send your document to the following e-mails addresses:

HR WWF Kinshasa: [Madunagow@wwfdrc.org](mailto:Madunagow@wwfdrc.org)

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