



JOB DESCRIPTION

Position title	: BAF (Blue Action Fund) Project Coordinator
Department	: Conservation /Mahafaly Landscape
Reports to	: Landscape Manager, MHF
Technical / Dotted Reporting Manager(s):	
Supervises	: Socio-organizers
Grade/Career Level	: IPE 50
Contract type	: <i>open-ended contract</i>
Location	: Toliara
Project	: BAF
Date	: September 2022

I. Mission of the Department:

Develop and implement the WWF Madagascar office (WWF MDCO) conservation strategy and plan for the landscape in accordance with national/ regional policies of the Madagascar and Western Indian Ocean region, and in compliance with WWF's programme and project management standards.

I. Major Functions:

Under the supervision of the Landscape Manager, the BAF Project Coordinator is responsible for the management and implementation of activities related to BAF project in the Mahafaly Landscape Action Plan.

II. Major Duties and Responsibilities:

- Ensure the technical, administrative and financial management of the BAF project (implemeneted in the Tsimanampesotse-Nosy Ve Androka Biosphere Reserve (BR) seascape located within the Mahafaly landscape), in compliance with BAF requirements and WWF standards, in order to meet the project planned objectives and expected results ;
- Lead the development and implementation of project work plans and budgets in close collaboration with landscape team and partners, and ensure close monitoring thereof;
- Ensure supervision of project staff and consultants and control the quality of their deliverables (studies, reports, etc.) developed within the framework of the BAF project;
- Develop and regularly update standard management tools for the BAF project (PPMS, Environmental and Social safeguards tool, risk register);
- Ensure coordination and effective collaboration with project implementation partners and subcontractors (CRS, MNP, local communities, CSO, MIHARI, CORDIO, UNEP WCMC, private sectors) on technical and operational aspects of the project;
- Prepare project partner joint reports (technical and financial) as requested and ensure their quality for timely submission;
- Ensure the application of the technical guidelines and references in the implementation of the project, including sound monitoring and evaluation;
- Ensure regular communication with the BAF donor (updates, progress, ...);

- Lead the project “coordination unit team” (planning, reporting, resources mobilization meetings) internally among WWF Madagascar Country Office staff, and externally with appropriate WWF network and partner organizations;
- Contribute to the development and conduct of advocacy processes for the consideration of the EbA approach (Ecosystem-based approach) and the adoption of climate change adaptation actions in national and landscape policy documents, strategies and development plans;
- Contribute to the communication and dissemination of project activities and results;
- At the request of the Landscape Manager, represent WWF at the local level with decentralized officials, project partners and village communities.

III. Profile

- **Required Qualifications:**
 - At least Masters level in a field related to environmental management, oceanography or related field;
 - At least 5 years of experience in field project/programme management;
 - In-depth knowledge of the socio-economic and environmental issues of the sustainable management of marine resources in the region of intervention;
 - Proven track record in working with partners (government sectors, CSOs, private sector and NGO);
 - Experience interacting with donors and understanding of donor requirements;
 - Experience in project coordination with multi-implementing partners (planning, reporting, communication);
 - Experience in project monitoring and evaluation is highly recommended;
 - Knowledge of WWF project management norms and standards (PPMS), safeguard tools are an asset;
- **Required Skills and Competencies:**
 - Strong oral and written communication skills in French, English, Malagasy; Competences in Ecosystem-based approach (EbA) and in advocacy process to consider EbA in national and regional policy documents, strategies and development plans.
 - Excellent interpersonal skills and team spirit;
 - Adheres to WWF’s values, which are: Courage – Respect – Integrity – Collaboration

IV. Expected Results

- The BAF project coordinator is responsible for the quality and timely production of the following deliverables of the BAF project assigned to him/her :
 - o Improved resources, Instruments, Capacities for Biosphere Reserve Seascape Management and Sustainable use;
 - o Key degraded ecosystems (Coral Reefs, Mangroves, Dunes, Upstream Forest) relevant for climate change adaptation under rehabilitation;
 - o Climate resilient and sustainable livelihoods promoted in the Tsimanampesotse-Nosy Ve Androka BR seascape;
 - o Enhanced knowledge, expertise and capacity of relevant regional and national agencies to use Ecosystem-based Adaptation (EbA) approaches for a climate resilient coastal zone management;
 - o EbA approaches strengthened and mainstreamed in regulatory and decision-making systems for climate-responsive planning and development at national and WIO (West Indian Ocean) region.
- He/she will contribute to the achievement of the results of the MHF Landscape Action Plan (2021 -2025) (contribution of the BAF project), as specifically specified annually by his/her supervisor :

- Outcome 1 : Improved resilience of climate relevant ecosystems in the Tsimanampesotse-Nosy Ve Androka Biosphere reserve seascape, through increased protection, participatory management and climate-smart approaches;
- Outcome 2 : Vulnerable communities within the Tsimanampesotse-Nosy Ve Androka Biosphere Reserve seascape have improved resilience to climate change and enhanced livelihoods.

V. Working Relationships:

Internal: Interacts constantly within the Landscape Manager and team, the Climate Adaptation and DRR Senior Officer, the Marine Technical Officer, Small Scale Fisheries Officer and with other departmental staff in Madagascar Country Office (Senior Forest Officer, Senior Fisheries Officer, Senior Social Development Officer, Private Sector Engagement Officer, Communication Officer, grant officer) . .

External: Interacts with stakeholders in marine resources management. Interacts with BAF team, project partners/subcontractors: CRS, MNP, local communities, CSO, local authorities at local, national and international (UNEP WCMC, CORDIO, WIOMSA).

Prepared by Supervisor: _____ Date:

Validated by Country Director: _____ Date:

Approved by P&C Manager: _____ Date:

Accepted by Staff member: _____ Date: